

## Themis Job Description Financial Crime Analyst

<b>Department:</b>	Marketing & Sales	<b>Location:</b>	London (plus flexible working)
<b>Reports to:</b>	Director, KYC	<b>Role Type:</b>	Permanent
<b>Reported to by</b>	N/A	<b>Position:</b>	Financial Crime Analyst
<b>About Themis:</b>	<p>Our goal is to reduce the global impacts of financial crime.</p> <p>Themis helps clients and members identify and manage their specific financial crime risks, through a combination of innovation, insight and intelligence.</p> <p>Financial crime is a very real and evolving problem. It has been described as “a cancer on our society” and “an issue of international security.” Not only is the scale of illicit activity in the trillions of £s, but the impact on all of our businesses, the economy and society is profound.</p> <p>Our cutting edge platform helps organisations understand these strategic threats through an ESG and socio-economic lens and protects their customers, staff, suppliers and shareholders from criminal attacks or association.</p> <p>In this way, we are fuelling sustainable change in the public and private sector.</p>		

<p><b>Impact:</b></p>	<p>Themis is a socially responsible business that aims to reduce the impact of financial crime through its day to day business; increasing awareness, improving capabilities and driving long term cultural change across the private and public sectors.</p> <p>We are a purpose-driven business and are working to meet the highest standards of verified social and business performance, public transparency, and legal accountability to balance profit and purpose.</p>
<p><b>Job purpose:</b></p>	<p>We are looking for Financial Crime analysts to join our growing team. Successful candidates will have a keen interest in learning about financial crime, compliance &amp; reg tech and delivering solutions to Themis' clients and driving sales with those customers.</p> <p>You will work closely with the Director, KYC, as well as other members of the Marketing &amp; Sales team, and product developers to ensure that we deliver high quality service and after-sales service to our clients.</p> <p>You will be a self-motivated, exceptional people person, who can listen to and understand our clients' problems. We are looking for fun and dynamic individuals who want to become financial crime specialists that are motivated by doing the right thing and are always willing to learn and understand more about financial crime threats and trends. You will be a team player and be able to manage change in your stride and be seen by the rest of the team and the organisation as a positive enabler and driver of good business for Themis and a deliverer of quality and value to our clients.</p> <p>We are looking for people who will relish the opportunity of working:</p> <ul style="list-style-type: none"> <li>● In a purpose-driven organisation looking to disrupt the anti-financial crime technology market;</li> <li>● With a team of talented and enthusiastic professionals;</li> <li>● With clients to help them protect their businesses from financial crime through the use of the latest technology and the implementation of best practice;</li> </ul>

<p><b>Responsibilities</b></p>	<ul style="list-style-type: none"> <li>● Self-starting, curious and consistently delivering high quality service and end-product to clients;</li> <li>● A genuine interest in financial crime and its effects worldwide;</li> <li>● A natural curiosity and a desire to find solutions to complex cases;</li> <li>● The ability to write well and convert large amounts of disparate data into engaging and readable reports;</li> <li>● A willingness to work to tight deadlines and delivering under pressure;</li> <li>● In conjunction with the Director, KYC, ensure customer experience and satisfaction goals are met;</li> <li>● Initial areas of focus:             <ul style="list-style-type: none"> <li>○ KYC; compliance processes/ governance remediation; crypto assets/currencies; cyber security</li> <li>○ Research - as required by the Insight and Intelligence teams</li> <li>○ Technology - marketing, selling and implementing our technology platform to clients</li> </ul> </li> <li>● Work closely with the Director, KYC and other members of the Themis team to ensure that client deliverables are met in terms of quality and timelines.</li> <li>● Conduct open source research utilising tools including             <ul style="list-style-type: none"> <li>○ Adverse media screening, company reports, litigation filings and online sources to identify issues of concern with individuals or companies;</li> </ul> </li> <li>● Identify the relevant pieces of information and write them into Themis dedicated Level 1, 2 and 3 enhanced due diligence reports, and our reports looking at specific ESG risks;</li> <li>● Communicate with the wider Themis team and provide subject matter expertise to Themis' thought leadership and media.</li> </ul>
<p><b>Experience required:</b></p>	<ul style="list-style-type: none"> <li>● Self-starter - be able to quickly understand client needs;</li> <li>● Reliable, and self-sufficient - able to work efficiently, with minimal direction and without large amounts of structure;</li> <li>● Comfortable operating in a small, tight-knit, entrepreneurial team;</li> <li>● Ability to adapt in a fast paced market;</li> </ul>

	<ul style="list-style-type: none"> <li>● Experience of conducting KYC investigations; finding information, analysing the data and collating this into actionable reports;</li> <li>● A demonstrable interest in global current affairs and awareness of financial crime concerns and the global effort to mitigate this threat.</li> <li>● Attention to detail is imperative;</li> <li>● Become an SME in niche Financial Crime Risk areas;</li> <li>● Be confident to communicate (written and verbal) with senior stakeholders.</li> </ul>
<p><b>Minimum Academic qualifications</b></p>	<ul style="list-style-type: none"> <li>● Bachelors' Degree from a recognised leading university or</li> <li>● Professional qualification (eg. ACA), or</li> <li>● ICA / ACAMS certificates and/or diplomas</li> </ul>
<p><b>Abilities &amp; Skills Required</b></p>	<ul style="list-style-type: none"> <li>● Interpersonal skills and the ability to develop working relationships both inside and outside the organisation;</li> <li>● Positive mental attitude and natural curiosity;</li> <li>● Willing to learn new skills and study for ICA certificates and diplomas within the agreed deadlines;</li> <li>● Energy, drive to achieve and personal accountability;</li> <li>● Excellent knowledge of Microsoft products (eg. Word, Excel and Powerpoint), as well as Google Sheets, Docs and Slides.</li> <li>● An ability to write clear well-written reports in English;</li> <li>● Excellent research and analytical skills;</li> <li>● Experience of open source data aggregators including Dow Jones' Factiva and Risk Center, and mapping tools such as i2 Analyst's Notebook is particularly welcomed;</li> <li>● Experience of gathering company documents, extracting intelligence from sources such as UK Companies House and Open Corporates;</li> <li>● An ability to work efficiently and accurately under pressure.</li> </ul>